

Project Sustainability Assessment Protocol

Vision

Ryde will be 'an innovative city, a leader in environmental economic and social sustainability'.

Project Sustainability Assessment Protocol

This sustainability scorecard has been developed by Council as a means of ensuring all personnel involved in project development and management understand and respond to Council's commitment to sustainability. It has been designed to encourage project developers and managers to consider options that may lead to their projects being completed more sustainably and having a positive impact on community sustainability when in place. Details of how to apply this protocol and actions to take once you have assessed your project plan are outlined below.

On the following pages is a set of four tables; one for each of Council's key sustainability indicators i.e. Environment, People, Governance and Assets. The tables ask you to assess the impact of your project in line with the Key Outcome Areas (KOAs) identified in Council's Management Plan. You will calculate a score in relation to the potential impact of your project on each KOA area using the following scoring system:

+ 2	+ 1	0	-1	-2
significant improvement	minor improvement	no impact	minor negative impact	significant negative impact

You are then required to respond to three key questions under each of the tables.

Assessing Your Project

Project Title: _____

Project Officer: _____

Contact details: _____

Please assess your project by completing the tables on the following pages. You should tally up the score for each of the sustainability indicators at the bottom of the table on each relevant page and then transpose that to the final score table below.

Sustainability Indicator	Final Score
Environment	
People (Social)	
Governance	
Assets (Economic)	
Total sustainability score	

The first aim should be to score Zero or greater for all of the indicators. However there may be times where small compromises need to be made in some area in order to achieve an overall better outcome.

Total Score	Suggested Action
< than 0	Think again. Look at your lowest Sustainability Indicator scores and speak to the specialists in that area to see if you can improve your overall project score.
0 - 5	Could be better. Again, look at your lowest Sustainability Indicator scores and speak to the specialists in that area to see if you can improve your overall project score.
5 - 10	Getting there. There are some positive sustainability benefits to your project which is excellent. Don't rest on your laurels however. Keep an eye out for further potential improvements.
> 10	Excellent work. Make sure you bring your project to the direct attention of the specialists in the areas where you achieved your highest score. They are always on the lookout for excellent programs and practices.

Please ensure a copy of this sheet is kept with the project development folders.

NB: From time to time members of the Environment Team will review these project assessment sheets. If in the completion of this assessment sheet you have any questions or concerns please contact the Manager, The Environment on ext 8263.

1. Environmental Sustainability

Please assess the capacity of your project to impact on the KOAs below. Please use the scoring system outlined on the front page of this document.

+ 2	+ 1	0	- 1	- 2
Significant improvement	minor improvement	no impact	minor negative impact	significant negative impact

KOA	Score
Clean air through better integrated transport systems or improved air quality emissions from specific sources	
Clean water through control of pollution entering our waterways and through protection of these waterways	
Preserved natural ecological systems and areas (an ecological system is something like a wetland or waterway like the Parramatta River)	
Strong links to the past through protection, conservation and interpretation of our heritage	
A leafy city through parks, gardens, trees and the built environment	
Sustainable practices in buildings, waste management, transport, energy systems and water use	
TOTAL (Environment)	

Please complete the following questions:

1. What, if any, are the improvements you are introducing through this project that will assist the City in its drive towards greater environmental sustainability?

2. What will be the environmental impacts/risks of not doing this project?

3. Can you identify a way or ways of completing this project in a more environmentally sustainable manner? If yes, what are the barriers to completing the project in this way?

2. People

Please assess the capacity of your project to impact on the KOAs below. Please use the scoring system outlined on the front page of this document.

+ 2	+ 1	0	- 1	- 2
Significant improvement	minor improvement	no impact	minor negative impact	significant negative impact

KOA	Score
A vibrant city that engages its community through cultural and social activities	
A vibrant city that is physically attractive	
A city that promotes a healthy community through physical activities	
A city that plans for people by identifying their diverse needs eg access	
A city that involves the community in decision making	
A harmonious community through a culturally enriched and respectful society	
TOTAL (People)	

Please complete the following questions:

1. What, if any, are the improvements you are introducing through this project that will assist the City in its drive towards greater social sustainability?

2. What will be the social impacts/risks of not doing this project?

3. Can you identify a way or ways of completing this project in a more socially sustainable manner? If yes, what are the barriers to completing the project in this way?

3. Governance

Please assess the capacity of your project to impact on the KOAs below. Please use the scoring system outlined on the front page of this document.

+ 2	+ 1	0	- 1	- 2
Significant improvement	minor improvement	no impact	minor negative impact	significant negative impact

KOA	Score
Improved communication with the community and increased awareness and understanding of Council's decisions by the community	
Members of the community are engaged through involvement in democratic decision making and the promotion of active citizenship	
Incorporation of best practice approaches and the delivery of services to the community	
A safe and harmonious working environment with skilled and motivated staff who embrace the organisation's vision and values	
Compliance with all legislative requirements and statutory obligations	
An efficient and effective regulatory environment	
TOTAL (Governance)	

Please complete the following questions:

1. What, if any, are the improvements you are introducing through this project that will assist the City in its drive towards more effectively engaging the community and the staff?

2. What will be the impacts/risks to the City's capacity to engage community and staff and meet its legal responsibilities if the project is not completed?

3. Can you identify a way or ways of completing this project that more effectively engages the community? If yes, what are the barriers to completing the project in this way?

4. Assets

Please assess the capacity of your project to impact on the KOAs below. Please use the scoring system outlined on the front page of this document.

+ 2	+ 1	0	- 1	- 2
Significant improvement	minor improvement	no impact	minor negative impact	significant negative impact

KOA	Score
Well designed and maintained infrastructure that enhances quality of life	
Well designed and maintained infrastructure that leads to a better protected local environment	
Infrastructure that has an appropriate (approximately seven years) pay back time	
Well designed and maintained streets and paths where motorists, cyclists and pedestrians feel safe	
Well designed places and spaces that minimise personal harm or where people interact with each other so that crime is reduced	
Infrastructure with a high standard of visual appearance ie high standard of design and or with measures to prevent litter or graffiti	
TOTAL (Assets)	

Please complete the following questions:

1. What, if any, are the improvements you are introducing through this project that will assist the City in its drive towards greater economic sustainability?

2. What will be the economical impacts/risks of not doing this project?

3. Can you identify a way or ways of completing this project in a more economically sustainable manner? If yes, what are the barriers to completing the project in this way?
