

Sustainablenet “cheat sheet”

The new “sustainablenet” has been developed in response to your feedback.

It includes new features like:

- Ability to search old posts by topic
- Option to reduce the number of emails by only subscribing to topics of interest
- Storage of documents on a community of practice website
- Ability to log on to see new posts since your last visit

What do you need to do?

Registration is quick and easy!

1. Follow the link www.sustainablenet.org.au (Tip: save address to your favorites.)
2. First time users click on “register” on the top right hand corner of home page
3. Select a user name (Suggest you use your first name followed by the first initial of last name) and password (something you will remember consider saving it somewhere safe?)
4. Add your signature. Go into the User Control Panel (top left of the screen) and then go into Profile. Write your signature and include information such as your organisation, position and contact details.
5. You will be sent a confirmation email letting you know you have successfully registered.
6. Once you are registered you can tailor your subscription to meet your needs.

Hints: Using the new “sustainablenet”

1. When you log on, click the box “Log me in automatically each visit”. It will save you typing your password in every time.
2. At a minimum subscribe to “Using these Forums” and “Forum Announcements”. Subscribe by selecting “subscribe” located at the bottom of the forum page.
3. Now you have the chance to tailor to your needs. Subscribe to as many forums or topics as you are interested in. Subscribing means you will automatically be sent an email when there's a new posting. You will need to subscribe to each forum or topic individually by selecting “subscribe” located at the bottom of the forum page or topic postings.
4. If you prefer not to receive emails, you can manually check the Sustainablenet Forum daily or as often as you like and click on "view new posts" and maybe save that in your favorites. It's a quick easy way to see new postings since your last visit.

Robert Verhey will remain the moderator of “sustainablenet”. Robert robert.verhey@lgsa.org.au is here to help you transition to the new system.

See you at the new [Sustainablenet!!!!](http://www.sustainablenet.org.au)

The screenshot shows the Sustainable.net forum interface. At the top, there is a banner with the Sustainable.net logo and tagline 'sharing knowledge for sustainability'. Below the banner, there is a navigation bar with 'FORUM HOME', 'Sustainability Forums', and 'Organisational Change'. A search bar is located in the top right corner. The main content area is titled 'Organisational Change' and contains a list of topics. A red circle highlights the 'Subscribe forum' button in the bottom left corner of the forum page.

Sustainable.net
sharing knowledge for sustainability

FORUM HOME Sustainability Forums Organisational Change

User Control Panel 0 new messages View your posts

FAQ Members Logout [NikiC]

Organisational Change

NEWTOPIC* Search this forum... Search

Mark topics read • 3 topics • Page 1 of 1

ANNOUNCEMENTS	REPLIES	VIEWS	LAST POST
Sustainability Weekly Bulletin 11/01/2010 by RebeccaJ » Mon Jan 11, 2010 3:02 pm	0	241	by RebeccaJ » Mon Jan 11, 2010 3:02 pm

TOPICS	REPLIES	VIEWS	LAST POST
Sustainability Health Check Training Announcement by HazelStorey » Wed Apr 14, 2010 8:42 am	0	16	by HazelStorey » Wed Apr 14, 2010 8:42 am
staff green team / green champions etc by vickyb » Mon Mar 15, 2010 2:27 pm	1	37	by chopley » Mon Mar 15, 2010 3:25 pm
Sustainability Tool Selector now available online by NikiC » Mon Mar 01, 2010 12:49 pm	0	42	by NikiC » Mon Mar 01, 2010 12:49 pm

Display topics from previous: All Topics Sort by Post time Descending Go

NEWTOPIC*

Mark topics read • 3 topics • Page 1 of 1

Return to Board index

Jump to: Organisational Change Go

WHO IS ONLINE
Users browsing this forum: NikiC and 0 guests

FORUM PERMISSIONS
You can post new topics in this forum
You can reply to topics in this forum
You can edit your posts in this forum
You can delete your posts in this forum
You can post attachments in this forum

FORUM HOME **Subscribe forum**

The team • Delete all board cookies • All times are UTC + 10 hours

Local Government Association of NSW

An initiative of Local Government and Shires Associations of NSW and the Urban Sustainability

Subscribe to each forum you are interested in by clicking “Subscribe forum” to receive email notifications with links to new posts as they are made.