



Rolling Expression of Interest Form— Sustainability Training

This Expression of Interest must be submitted by councils applying for involvement in the USSA 2010 Sustainability Training program. The USSA offered FREE in house sustainability training to all NSW councils by calling for Expressions of Interest. These closed on 16 June 2010. To register your council's interest in training, should additional spaces become available, please complete this form.

Name of Council[s] for whom training is sought: _____

Sustainability Contact Person(s) _____

Position on Council _____ **Contact Details:** _____

HR contact in council, have they approved training : **Name:** _____

1. Logistic information

Where will training be held? _____

What date do you suggest training occurs on? _____ Time: _____

Can council meet organisational responsibilities (registration, venue bookings, refreshments etc)?

As a general rule training works best with groups of 15 -20 participants. We suggest deferring if there is less than 6 people on the day.

2. Equipment and room set up

The training can be conducted in any room large enough to accommodate your numbers. We prefer a reasonably informal room set-up with all participants seated in café style, or at one large table.

The only equipment required is;

- **Power point – a laptop and projector (we will bring a USB stick)**
- **1 White board**

Please let us know if this is not available and we will bring our own laptop and projector.

3. Background Information

- I. Describe the ways in which your council/s has integrated sustainability/ QBL into their current operations and services.

II. What organisational support have you had for your sustainability endeavours?

4. The USSA has developed modules to benefit councils at differing stages of the Sustainability journey, identify which modules your council is interested in.

Workshop modules

Audience

- | | | |
|--------------------------|-------------------|---|
| <input type="checkbox"/> | (required) | Councillor and/or senior manager training |
| <input type="checkbox"/> | | Indoor staff |
| <input type="checkbox"/> | | Outdoor / Operations staff |
| <input type="checkbox"/> | | Sustainability teams & committees |
| <input type="checkbox"/> | | Other _____ |

5. What does Council hope to achieve by undertaking this training?

6. Does this EOI have senior management support? (Please attach letter or other evidence e.g. signature below)

Signed _____ Position _____

Please submit the EOI form to Sue Martin USSA Sustainability Learning Officer
sue.martin@lgsa.org.au, or by mail to: LGSA PO Box 7003, Sydney NSW 2001.

If you have any questions about the EOI process or how the USSA can support your learning journey towards sustainability, please call Sue Martin on 02 9242-4039 or 0407 240 646.